

Fairfield Township
Shiawassee County
Minutes from October 9, 2025

The October 9, 2025 meeting was called to order at 7:00 pm by Supervisor Rick Zemla with the Pledge of Allegiance. The board members in attendance were: Supervisor Rick Zemla, Treasurer Allison Emelander, Clerk Sonya Latz, Trustee Tim Riegle and Trustee Steve Maynard. Guests present: There were no guests present.

Trustee Maynard made a motion to approve the agenda as presented. Trustee Riegle supported the motion and motion carried 5-0

Trustee Riegle made a motion to approve the minutes from the September 4th meeting. Trustee Maynard supported the motion. Motion carried.

Trustee Riegle made a motion to accept the Treasurer's Report as presented. Trustee Maynard supported the motion. Motion carried 5-0

Clerk's Report: The September bills and the September Revenue & Expenditure Report was presented for review.

Unfinished Business:

1. Supervisor Zemla gave an update on the Party Barn. The trial date was moved from the end of September to 12/26/2025.
2. Audit Material / F65 update - we have not received any information on this.
3. Cemetery Program - inputting info is continuing. Middlebury TWP uses the same program and is available to answer questions and help if needed.
4. Reconciliation Update – all accounts are reconciled through 9/30/2025 except for one that we are awaiting help from BS&A or Laurie Tamez.
5. Twp Hall Cameras, Door Trim, Stone Sign, vents crawl space – Timeline?

New Business:

1. Cemetery Cleanup is set for Monday, October 13, 2025 at 9:00 am.
2. Cemetery Fee Schedule was discussed with comparisons of neighboring cemeteries and their fees. Motion by Trustee Riegle, Second by Trustee Maynard to approve and adopt the revised fee schedule for the Fairfield Township Cemetery, effective January 1, 2026. Clerk Latz will update the Cemetery Ordinance where applicable. Motion carried 5-0
3. We received notification that our Workman's Comp Policy through Auto Owners will cease January 1, 2026. We are looking into other insurance carriers for TWP employees.

4. Revenue Sharing is being decreased for 2026 with the State of Michigan's adopted 2026 Budget. Early projections are approximately a \$3,260 decrease to Fairfield TWP for 2026 but the final numbers have not been determined.
5. Annual Local Unit Fiscal Report has been received from the State and is on file.
6. Trustee ~~Riegel~~ Riegle made a motion, Second by Trustee Maynard to do an Interfund Budget Amendment for moving \$10,351.69 from General Savings to Road Checking for the paving and sealing of Meridian Road. Motion passed 5-0
7. Options for housing the EAFD were discussed.
8. Motion by Supervisor Zemla, Support by Trustee ~~Riegel~~ Riegle for the support and renewal of the Shiawassee Economic Development Partnership investment of \$500. Motion passed 5-0
9. Michigan Township Association will be presenting a class on "Planning for a Millage" for \$25. Motion by Trustee ~~Riegel~~ Riegle, Second by Trustee Maynard for Supervisor Zemla and Clerk Latz to the class in preparation for a possible future millage request. Motion passed 5-0
10. Road Commission projected 2026 Projects is to chipseal 3 miles of Carland Road.

Reports:

1. Roads – Meridian Road – Disgruntled Taxpayer - Supervisor Zemla will contact the disgruntled taxpayer and give him the information that he received from the Road Commission Director.
2. Emergency Services - No report.
3. Fire Department Update - as above.
4. Shiawassee County Update - No report.
5. Code Enforcement – County – no response to emails sent by Supervisor Zemla.
6. Trustee Riegle attended the Annual Magnet meeting.

New Bills:

1. Motion by Trustee Maynard, supported by Trustee Riegle to approve bills as presented Motion carried 5-0

The next meeting is November 6, 2025 at 7:00 at the Fairfield Township Hall.

Motion by Trustee Maynard, supported by Trustee Riegle to adjourn at 8:55 pm. Motion carried.

Respectfully submitted,
Sonya Latz
Township Clerk