

Fairfield Township
Shiawassee County
Minutes from June 4, 2026

The June 4, 2026 meeting was called to order at 7:00 pm by Supervisor Rick Zemla with the Pledge of Allegiance. The board members in attendance were: Supervisor Rick Zemla, Clerk Sonya Latz, Trustee Steve Maynard and Trustee Tim Riegle. Treasurer Allison Emelander was absent.

Motion by Trustee Riegle, support by Trustee Maynard to approve the agenda as presented. Motion carried 4-0

Motion by Trustee Riegle, support by Trustee Maynard to approve the minutes from the May 7, 2026 Board meeting. Motion carried 4-0

Treasurer's Report: The Cash Summary Report was presented as well as an update of Winter Tax balancing with Shiawassee County. Trustee Maynard made a motion to accept the Treasurer's Report as presented, support by Clerk Latz. Motion carried 4-0

Guests present were: Benton from [Communityinput.org](https://communityinput.org), Mark Zemla and Josh Haley

Guest Comments: There were no guest comments.

Unfinished Business:

1. Supervisor Zemla gave a report on the Grade all/Arm mowing for 2026.
2. An update on the Wedding Venue was given. They are moving through inspections toward completion and occupancy but nothing has been received by the County.
3. The Township is all set and ready to participate with Michigan Class.
4. There was discussion on a one day, township wide, trash collection day with a 40 yd trash receptacle for late August or early September. We are trying to nail down a location for the receptacle and a date to have it. A separate reminder card will be included with the summer taxes.

New Business:

1. Items to be included in the Summer Newsletter to be sent to Supervisor Zemla.
2. There are trees and brush that need to be taken down and disposed of along the west fencerow in Cemetery C. There were two bids reviewed. Motion by Trustee Maynard, support by Trustee Riegle to award the bid to Mark Latz for \$500. Motion passed 3-0, Clerk Latz abstained.
3. Public Safety Revenue Sharing money must go to the County as these funds are restricted and must be used for eligible public safety purposes as outlined by the State.

4. A letter was received from the Shiawassee County Equalization stating that they will be increasing their charges for notices for printing and postage services. Motion by Trustee Maynard, support Trustee Riegler to do all of our printing and mailing inhouse to save the Township money. Motion carried 4-0
5. Clerk Latz gave an update about the use of the BS&A Cemetery Software and Excel Documents that she has prepared with the same information. Motion by Trustee Riegler, support Trustee Maynard to cancel and no longer support the BS&A Cemetery Software and use the Excel program. Motion carried 4-0
6. Motion by Supervisor Zemla, support Trustee Maynard to approve chairpersons and inspectors for the August 4, 2026 and November 3, 2026 elections: Jane Miller, Carolyn Long, Vivian Durling, Karen Riegler, Tim Riegler, Spencer Frink, Marie Wirostek and Amy Roddy. Motion carried 4-0
7. Motion by Trustee Maynard, support Supervisor Zemla to pay Election Inspectors \$15/hr and Chairpersons \$18/hr. Motion carried 4-0
8. There will be an informational event presented by Shiawassee Recycles for municipality governmental officials and key community leaders on July 16, 2026. Registration is required to attend.

Reports:

1. Shiawassee County Road Commission update – Allan Road has been completed and brine has been applied to the gravel roads.
2. Emergency Services – There were two EMS runs in May to Fairfield Township by the Owosso Fire Department.
3. Shiawassee County Update - Josh Haley reported that he would like to get county township officials together to discuss the new Shiawassee County Zoning Ordinance. He also stated that there will be a 911 surcharge proposal on the August Ballot asking for \$.35/line surcharge bringing the cost from \$2.65 per line to \$3.00. It has remained the same for 10 years and would bring Shiawassee County to be similar to like counties.

New Bills:

1. Motion by Trustee Maynard, support by Trustee Riegler to approve payment of bills as presented with a change in the option choice with Michigan Township Association. Motion carried 4-0

Next Meeting: July 2, 2026, 7:00 pm at the Township Hall.

Motion by Trustee Riegler, support by Trustee Maynard to adjourn. Motion carried.

Respectfully submitted,
Sonya Latz, Township Clerk