

Fairfield Township  
Shiawassee County  
Minutes from March 5, 2026

The March 5, 2026 meeting was called to order at 7:00 pm by Supervisor Rick Zemla with the Pledge of Allegiance. The board members in attendance were: Supervisor Rick Zemla, Treasurer Allison Emelander, Clerk Sonya Latz, Trustee Steve Maynard and Trustee Tim Riegle.

Motion by Trustee Riegle, support by Treasurer Emelander to approve the agenda as presented. Motion carried 5-0

Motion by Trustee Riegle, support by Trustee Maynard to approve the minutes from the February 5, 2026 meeting. Motion carried 5-0

Treasurer's Report: The Cash Summary Report was presented. Trustee Riegl made a motion to accept the Treasurer's Report as presented, support by Trustee Maynard. Motion carried 5-0

Guests present were: Ryan Boots, Mark W Zemla, Andrew Braun, Matthew Hurst, Benton from [Communityinput.org](http://Communityinput.org), representatives from the Shiawassee Road Commission and Josh Haley from Shiawassee County.

Guest Comments:

Unfinished Business:

1. Wedding Venue Update - Josh Haley reported on the decision by the County to permit The Wedding Venue to reopen if they can show compliance with Shiawassee County Zoning and draw all of the required permits. A meeting with County and Township officials has been requested by the Township.
2. Township Blight Enforcement - It has been noticed that progress is being made by some of the properties asked to clean up their property.

New Business:

1. Road Commission - Chris Cannon from the Shiawassee County Road Commission presented potential 2026 projects. The Township Board will be making a decision in the near future on the 2026 projects.
2. Andrew Braun PA 116 Resolution - Andrew Braun asked for a partial termination of his PA116 Rights of Agreement. Motion by Trustee Riegle, support by Trustee Maynard to allow for the requested partial termination of the PA116. Roll call vote: Riegle - yea, Maynard - yea, Emelander - yea, Latz - yea, Zemla - yea. Motion passes 5-0

3. Cemetery Mowing Proposals - Matthew Hurst presented a proposal from Hurst and Son Lawn Service LLC for Fairfield Township Cemetery lawn services. The board will review the proposal.
4. Folding Machine purchase - Treasurer Emelander is now printing the township tax bills and mailing them to our tax payers instead of the County. This saves the Township quite a bit of money but is a lot of paper to fold accurately to put in envelopes. Motion by Trustee Maynard, support by Trustee Riegle to pay \$634.94 for the purchase of a folding machine for township use. Motion carried 5-0
5. Printer Purchase Options - The current printer/copier at the Township Hall is not working properly. Two options were brought to the Board, one of them is no longer available. Motion by Trustee Maynard, support by Trustee Reigle to purchase the Brother DCP-L2640DW Wireless Compact Monochrome Multifunction Laser Printer and a cartridge. Motion carried 5-0
6. Michigan Class – A meeting is going to be set up with a township resident who uses this banking option.
7. EAFD Authority Agreement - Elsie Area Fire Board brought an Interlocal Agreement to Incorporate The Elsie Area Fire Authority between Fairfield and Duplain Townships; Chapin Township and the Village of Elsie would potentially be Contracting Municipalities. There was much discussion. Motion by Trustee Maynard, support Clerk Latz to move forward with the agreement after it is reviewed by legal council. Motion carried 5-0
8. Budget Amendments - Amendments to the 2025-2026 Budget were presented. Motion by Treasurer Emelander, support by Trustee Riegle to make the presented amendments to the 2025-2026 budget. Motion carried 5-0
9. Board of Review Member Payroll - Wages for the members of the Board of Review were discussed. Motion by Supervisor Zemla, support by Trustee Maynard to pay members of the Board of Review \$150 for their services. Motion carried 5-0
10. Misc Expenses Board Members - Discussion was had regarding Township Board members using their personal belongings to carry out Township business. Motion by Trustee Riegle, support by Trustee to allow up to \$250/yr to be paid for said expenses incurred throughout the year. Motion carried 5-0
11. Deputy Treasurer Compensation Approval - The Deputy Treasurer has, and continues, to provide assistance to Treasurer Emelander with many tax related issues. Motion by Supervisor Zemla, support by Trustee Riegle to pay the

Deputy Treasurer \$15/hour for 30 hours for her support with tax related issues.  
Motion passed 5-0

12. Millage Rate Proposals - Proposals and renewals were discussed for the upcoming election.

Reports:

1. Shiawassee County Report – report given as stated above.
2. Roads – report as stated above.
3. Emergency Services – There were three EMS runs in January to Fairfield Township by the Owosso Fire Department.

Announcements:

1. Annual Meeting & Budget Hearing will be held 3/12/2026, 7:00 pm at the TWP Hall
2. March Board of Review will be held as follows:  
Monday, March 9th, 2026 1 p.m. - 4 p.m. & 6 p.m. - 9 p.m.  
Tuesday, March 10th ,2026 9 a.m. - noon & 6 p.m. - 9 p.m.

New Bills:

1. Motion by Trustee Riegle, support by Trustee Maynard to approve payment of bills as presented. Motion carried 5-0

Final Public Comment:

Next Meeting: April 2, 2026, 7:00 pm at the Township Hall.

Motion by Trustee Maynard, support by Treasurer Emelander to adjourn. Motion carried.

Respectfully submitted,  
Sonya Latz  
Township Clerk